

FIELD BRIEFING CHECKLIST

Situation

- Project Name, location, map orientation
- Terrain, ecosystem type
- Weather

Mission/Execution

- Project Sponsor
 - Crew Leader / Supervisor – who is responsible.
- Leader's Intent – overall objectives and strategy**
 - **Task – what is to be done.**
 - **Purpose – why it needs to be done.**
 - **End State – how it should look when done.**
- Specific assignments
- Contingency plans
- Medevac plan
 - Personnel, equipment, transport options

Communications

- Communication plan
 - Cell Service (y/n), cell numbers
 - Radios: frequencies, repeaters.
- Check-in plan

Service/Support

- Other crews in area
- Logistics
 - Transportation
 - Supplies and equipment

Risk Management

- Identify known hazards and risks
- Identify control measures to mitigate hazards/reduce risk
 - Tailgate Safety Session, LCES, etc.
- Identify trigger points for reevaluating options.

Questions or Concerns?