

WSP Element – Agency Management Actions

Coordinating with key personnel to track trammeling actions in wilderness

The purpose of this document is to provide recommendations for a conference call or meeting with key forest service personnel to track trammeling actions. These meetings/calls are required on a yearly basis to achieve the 4 point level for this element.

For help determining what a trammeling action is please refer to [Keeping it Wild 2](#) (KIW2) Appendix 6 and the [List of Potential Agency Trammeling Actions](#).

Who should attend:

- Any personnel that will work in wilderness
- Specialists in vegetation management, range management, fisheries, fire management, wildlife and heritage.
- Any recreation personnel including trails, facilities maintenance and wilderness rangers.
- Any volunteer organizations or partners that work in wilderness (this can be a separate meeting and likely should be, if necessary).

What should be covered in meeting:

- Share the most recent forest supervisor's letter with personnel.
- Discuss what a trammeling action is and give examples (share guide for trammeling actions examples and KIW2).
- Discuss work projects planned for the current fiscal year and determine if there are any trammeling actions planned and if an MRA is needed.
- How and when to report trammeling actions to the wilderness manager.
- Share the trammeling action tracker with personnel so they understand what needs to be recorded.
- Discuss Wilderness Character Monitoring and why wilderness managers are required to track these actions.

How to organize meeting:

Several platforms can be utilized for this meeting.

- These topics can be covered in a district wide "safety meeting"
- Face to face meeting with attendees or on an individual basis
- A virtual meeting via TEAMS
- Conference Call

Identify a note taker at the beginning of meeting and file the notes in the appropriate Pinyon Box or Sharepoint site.

This meeting should take place in early spring before field work and is required on a yearly basis.